

**USA Rugby Board Meeting**  
**Tuesday, 6 August 2013**  
**Team One**  
**1960, East Grand Avenue**  
**(Enterprise Room, S<sup>'''</sup> Floor)**  
**El Segundo**  
**CA 90245**

**MINUTES**

Meeting Opened: 10:10am

Present: Kevin Roberts (Chairman), Bob Latham (Vice Chairman), Will Chang, Chad Keck, Beth Black, Rob King (via conference call)

Apologies: Peter Seccia, Julie McCoy

(Matt Hawkins Male IA stepped down following his appointment as Eagles men's Sevens Head Coach, election process being coordinated by Shannon Emery)

**Section 1 - Chairman's Address (Kevin Roberts)**

The Chairman welcomed the Board to Los Angeles and thanked them for their commitment to USA Rugby. Was delighted that the men's sevens had retained core status and the women's seven finished 4th in their Series and took the bronze medal at the Rugby World Cup sevens in Moscow. The focus is now on the men's fifteens qualification for the Rugby World Cup 2015.

1.1 Minutes of meeting April 14, 2013 (approved electronically)

1.2 Matters arising (NM) -Rugby World Cup Sevens bid committee -this would be covered later on the agenda by Will Chang.

**Section 2**

2.1 CEO Report (NM) –CEO circulated his report prior to the meeting updating the Board on all areas of operations at USA Rugby bringing the Board up to stepped on current issues. The Board were provided with clarification over the resignation of Pam Kosanke who had decided to return to Minneapolis. Details were provided.

2.2 IRB Update (Bob Latham) Bob reported to the Board on IRB issues and that the IRB were pleased that the Men's Seven performed well at the end of the season to retain core status on the HSBC Circuit. The Women's Seven took bronze at the Rugby World Cup. Relations with the IRB are as strong as at any time in Bob's recollection, the IRB are looking at a small number of Regional Sevens tournaments and creating a Tier 2 type event for countries who do not qualify for the HSBC circuit.

CEO and Bob have been having talks with Chris Lefevre (IRB Rep Canada) and Graham Brown (Rugby Canada CEO) on ways to maintain a strong North American presence within the IRB at all times and to discuss fixtures and opportunities where we could strengthen our schedules in years to come. These talks will continue, CEO will attend Tier 2 IRB Meeting and Pacific Nations Cup Meetings in London (September 2/3)

Bob continues to work on IRB Exco and Chairs the Regulations Committee, this will continue until 2016, Bob will be standing down as NACRA President in August, but will remain the NACRA Representative to the IRB.

2.3 USOC 2014 Resource Allocation Request (NM) – CEO updated the Board on the 2014 Olympic Resource Allocation request, the presentation had been submitted and the USOC would now visit Boulder to discuss the plan and how they can help. The response to date has been positive and we are hopefully increasing the Residency sports at the Olympic Training Center for men and women in 2014.

2.4 2018 Rugby World Cup Sevens (NM/Will Chang) -Will Chang attended the Rugby World Cup Sevens in the capacity as Chairman of the USA Rugby 2018 World Cup bid committee. During the visit he met with most of the IRB Council and outlined our intention to bid, other likely competition appears to be Singapore and Wales. CEO and Will met with the Russian CEO Howard Thomas to discuss the challenges of hosting the event and what was required from the IRB, this was a very useful meeting.

Will and his committee are now looking for possible locations for the event, the challenge being having two stadiums close together and the usual challenges of width and the playing surface (grass). Will to continue the search, the bid process will be confirmed by the IRB Council at their fall meeting.

2.5 Professional Rugby (Will Chang) – Chad and Will updated the Board on progress being made speaking to potential investors in a professional competition.

2.6 Financial update (Rob King) -Rob King updated the Board on the 2013 Budget forecast before moving onto the 2012 Audit discussion.

### **Section 3-Approvals**

#### 3.1 2012 Audited Financials and 990 return (Rob King/Jen Cope)

Jen Cope (CFO) joined the meeting via conference call and took the Board through the Audited Financials for 2013, 990 and forecast for the current year. Once again USA Rugby reported a surplus and this supports our goal of continuing to strengthen the balance sheet. Jen confirmed that the Audit Committee under Rob's Chairmanship had reviewed and approved the 2014 financial and that they held a call with the auditors to discuss the Audit.

Jen and Rob fielded questions from the Board.

Kevin thanked Rob and Jen for their work and thanked the Audit Committee for their continued support throughout the year.

**Motion:** To approve the 2014 Audited Financials and 990

**Proposed:** Rob King

**Seconded:** Chad Keck

**Vote:** Unanimous

### 3.2 Review and approve Member Accident Insurance Renewal Proposal (Jen Cope)

Jen and Rob presented the insurance proposals (attached) and a discussion followed regarding the Accident Insurance policy, its importance and the history of claims against the policy over the last two years. CFO had emailed Board/Congress/SRO' s and the College Management Council for feedback before making a recommendation to the Board.

**Recommendation:** Management is requesting that Board approves the Accident Policy Renewal Option 5. We expect claims to surpass 600 over the course of the year, with losses that could reach \$750,000. This program continues to be a significant benefit to members. With only 10% of claims coming from uninsured members, we feel the \$500 deductible increase should only be applied to claims from uninsured members. This will mean the benefit reduction will impact the fewest number of members.

**Motion: Proposed: Seconded: Vote:** To support the Option 5 recommendation Kevin Roberts  
Chad Keck Unanimous

### **Section 4- Any Other Business**

The date and venue for the next meeting was discussed, CEO to speak to Trudy and circulate potential dates in November.

**Meeting closed: 2.00pm**