

## 2016-2017 USA RUGBY COLLEGIATE PLAYER ELIGIBILITY FORM



It is the policy of USA Rugby that each college conference and collegiate club conform to the minimum standards of collegiate eligibility rules as set forth by USA Rugby (see Eligibility Regulations at [www.usarugby.org](http://www.usarugby.org)). To ensure verification of the eligibility of collegiate rugby players for the annual championships, as defined by USA Rugby, we ask your assistance in completing the attached form. Please contact your conference administrator if you have any questions. You may also contact USA Rugby directly (Attn: Justin Holshuh [jholshuh@usarugby.org](mailto:jholshuh@usarugby.org) or 720-508-8006).

When presented to the college/university registrar by the club, this form should contain only the following:

- a. Player names in alphabetical order
- b. Player signatures authorizing the release of their enrollment information and status
- c. Player student ID Numbers
- d. Player USA Rugby CIPP Numbers (ie: USA Rugby Member ID).

Illegible forms will not be accepted. Any field that the university is unwilling to complete should be crossed out in permanent marker. Note that the club is required to provide this information regardless of the university's ability or willingness to complete this form, and the club may need assistance in finding additional avenues for obtaining the information requested herein.

***THE REGISTRAR SHOULD MARK OUT ANY REMAINING BLANK ROWS ON THE FORM.***



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### **A Note to Club Administrators and Coaches:**

This form should be kept in the club administrator's match-day notebook at all times. **Properly completed forms may exonerate a player in the event of an eligibility challenge.** Clubs that select student-athletes to match or event rosters without first verifying their eligibility risk vacation of victories, forfeiture of playoff seed, and sanction.

1. This form should be submitted to the registrar and/or updated:
  - a.) Prior to the start of league/conference competition
  - b.) Three weeks after the beginning of a new semester or quarter during competition
  - c.) In advance or anticipation of playoff competition
2. Clubs should be ready and willing to re-submit this form upon request of an opponent or league/conference. Clubs are expected to be aware of any mid-season changes to player eligibility, including but not limited to change in enrollment, full-time status, and standing with the institution.
3. If the institution is unwilling or unable to complete this form or provide the information confirmed by its contents, the club is expected to have documentation containing such information at all times. Such documentation may include:
  - a.) Student Enrollment Verification forms, or (if unavailable)
  - b.) Official transcripts (university and/or high school, if applicable)
4. Upon receipt of eligibility information (i.e. this form), the club should make copies for itself and submit this form to its league or conference administrator. This form does not need to be received by USA Rugby unless the club qualifies for the USA Rugby National Championship Playoffs.
5. It is the recommendation of USA Rugby that a student must maintain a cumulative GPA of 2.0 or higher to be considered in good academic standing. Please know that this is only our recommendation as good academic standing is left to each school individually.

### **At the time of competition, any collegiate *PLAYER* may be required to:**

- a. Present a signed USA Rugby Waiver and Release Form.
- b. Present a current student or military ID card and a photo ID (if student or military ID is not a photo ID).
- c. Present verification of CIPP enrollment (i.e. USA Rugby certified team roster).



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### A Note to the Registrar:

USA Rugby and your institution's rugby program seek your assistance in verification of student athlete eligibility. We ask for your support in the interest of fairness and competition integrity. It is common for definitions, practices and privacy policies to vary between institutions. Please complete this form to the best of your ability with respect to appropriate regulations. On behalf of USA Rugby, thank you for your time and consideration. Feel free to direct questions to 720-508-8006 or consult the eligibility regulations at [www.usarugby.org](http://www.usarugby.org) at your convenience.

### The Collegiate Player Eligibility Form explained by column:

Column 1: Student Name

Column 2: Student signature – Required for release of enrollment status and information.

Column 3: Student ID#

Column 4: USA Rugby CIPP (or Member ID) number

Column 5: Date of Birth

Column 6: High School Graduation Date

Column 7: Is student enrolled full-time? – Is this student carrying a full course load as defined by your school? **Any exception requires a confirmation letter from registrar\***

Column 8: Is student an undergraduate? – To be eligible the student must be an undergraduate pursuing his/her first undergraduate degree. **Any exception requires a confirmation letter from registrar\***

Column 9: Is student in good standing? – Is this student in good standing as defined by the registrar's office? The registrar's definition will take priority over any other definition maintained by the University. **NOTE: Students not in good standing with the college/university should be struck through (ex: ~~struck through~~) with a permanent marker.** USA Rugby recommends students maintain a cumulative GPA of 2.0 to be in good academic standing. Please know this is only our recommendation and actual standing is determined by each school individually.

\* The exceptions referenced in Column 7 & 8 above are detailed on the following page under numeral 2



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Name of Club/Institution \_\_\_\_\_

To be completed by Club					To be completed by Registrar				
	Alphabetical Student listing (please print)	Student Signature	Student ID#	USA Rugby CIPP	Date of Birth	High School Graduation Date	Is student enrolled full- time? (Y or N)	Is student an undergraduate? (Y or N)	Is student in good standing? (Y or N)
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									

**THE REGISTRAR MUST COMPLETE AND SIGN THIS FORM AND AFFIX THE INSTITUTION'S SEAL AS VERIFICATION OF PLAYERS' ELIGIBILITY.**

USA Rugby Collegiate Eligibility Rules must be met as defined in Section 4 of the USA Rugby Eligibility Regulations which include, but, are not limited to:

- The student-athlete must be a registered member of USA Rugby and in good standing with his/her college/university.
- The student-athlete must be enrolled full-time, as defined by his/her college/university, and an undergraduate student seeking his/her first Bachelor's degree. **Exceptions:**
  - A student-athlete within his/her final two undergraduate *Academic Terms* may carry less than a full-time academic load and still maintain eligibility. **This is only permitted if the student-athlete is a graduating senior and a letter from the Registrar confirming such status is obtained.**
  - A student-athlete may maintain eligibility after completing and/or receiving an undergraduate degree if that student-athlete is enrolled full time in post-graduate studies (graduate school or pursuance of an additional Bachelor's Degree) provided the student-athlete is attending the same institution they received their first undergraduate degree from and the student-athlete still falls within all other collegiate eligibility standards. **This requires an official verification of enrollment, official transcript, or copy of the undergraduate diploma.**
  - A student-athlete competing for an institution utilizing the quarter system is eligible through the National Championships of that *Academic Year* if he/she graduated at the end of the winter quarter. **This requires a letter from the registrar confirming such status.**
- The student-athlete must play on the team representing the school in which he/she is enrolled.
- Every student athlete has five (5) years of collegiate eligibility that may only be realized during the seven year window immediately following high school graduation or the graduation date of a student's class (as determined by the first year of high school enrollment) or based on the prescribed educational path in the student athlete's country.

**For any questions about these Eligibility Rules, contact USA Rugby (720-508-8006) or consult the USA Rugby website at [www.usarugby.org](http://www.usarugby.org).**

*I verify that the information above is accurate and that this form was completed by the college/university (with the exception of name, signature, student ID#, and USAR CIPP#).*

**PLACE SEAL BELOW**

\_\_\_\_\_  
Name of Registrar

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Date

*As the supervising agent (club sports director, athletic director, etc.), I verify that the above named team is recognized by this institution, in good-standing and authorized to represent this college/university at local, territorial and national events.*

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
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12.									
13.									
14.									
15.									
16.									
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18.									
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34.									
35.									
36.									
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