



High Performance Operations Internship Intern Description and Hiring Process

October 14, 2020

[APPLICATION LINK](#)

Location: Chula Vista, CA or Denver, CO

Process

1. Applications open for one month (October 14 - November 14)
2. Applications closed and Committee determines candidates for next round
3. Candidate pool completes follow up task
4. Final interviews based off task responses
5. Hire End of November

What Is this Position?

1. Assist the General Manager or equivalent in the planning, execution, and review of USA Rugby Pathways assemblies and competitions
2. Work closely with the General Manager or equivalent to maintain consistent and open lines of communication with staff, players, parents, vendors, and others
3. Assist in the collection, maintenance, and analysis of information relevant to the USA Rugby Pathways programs.
4. Assist in the other areas of USA Rugby High Performance as required

Who Are We Looking For?

1. Successful candidates will have or be working toward a degree in sports management, business management, or a related field
2. Be proficient with technology and willing to and capable of learning new systems as required
3. Have excellent communication skills
4. Possess the ability to self-organize when required
5. Possess a strong work ethic and willingness to work odd hours at times





Hiring Committee

General Manager High Performance Pathways - JD Stephenson (Chair)

High Performance Director - Huw Bevan

International Athlete Representative - TBD

Men's National Pathways Manager - Brendan Keane

Successful applicants must be current holders of SafeSport certification and pass a background check.

